



5th Atlantic Stakeholder Platform Conference, 23-24 October 2018 Guidelines for Exhibitors

Why exhibit at the 5th Atlantic Stakeholder Platform conference (ASPC2018)?

We are committed to bringing you the best opportunity to meet stakeholders of the Atlantic Strategy, make valuable contacts and explore areas for cooperation, share information and good practices, promote and identify interesting project ideas, as well as, funding opportunities and partnerships.

ASPC2018 will focus on **“Blue Economy in the Atlantic area: Fostering sustainable jobs, competitive skills and career”**.

Keynote speakers, workshop organisers and delegates will be attending the conference with the common aim of being informed on the latest policy, programme and project developments in the Atlantic and will be keen to learn more about your organisations and activities.

ASPC2018 is expected to attract more than 300 attendees, which will ensure that the event has the buzz you need to generate interest in your services and projects.

Venue

ASP2018 will take place in Vigo, Spain, at [Mar de Vigo Auditorio](#).

Exhibition

There are 40 spaces to be allocated to exhibitors. Spaces will be allocated on a first-come first-served basis.

Your Exhibitor's free of charge package includes:

- One table (L140cm x W80cm x H72cm) and two chairs
- Internet access

- Meals (coffee breaks, lunch and conference dinner).

Practical information

- Registration: if you wish to have a stand at ASP2018, please register using the attached form.
- Deadline for exhibitor registration: 28 September 2018
- Exhibitor material: Exhibitors are responsible for ensuring the timely arrival of any material to be used during ASPC2018.

You may send materials for your booth to the Mar de Vigo Auditorio ahead of time and up to 24 hours prior to the Conference. Information on delivery address will be provided after stand allocation space has been confirmed.

- Equipment on site: Should you have special requirements regarding equipment, please let us know by 21/09/2018 (availability to be confirmed by the Support Team). No guarantee regarding provision of equipment can be made after that date.
- Timetable:

Set-up:	22 October
Exhibition:	23-24 October
Dismantling:	25 October

- Further information about exhibiting at this event: please contact the Support Team Helpdesk using the reference ASPC2018-Exhibition stand at helpdesk@atlanticstrategy.eu

Cancellation policy: If you wish to cancel your booking once registered, please notify the Support Team Helpdesk at the aforementioned e-mail address at your earliest convenience.

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Application for exhibition stand

Deadline 28 September 2018

Please return to: helpdesk@atlanticstrategy.eu

Reference: ASPC2018 – Exhibition stand

Company / Organisation name
Website
Name to indicate on stand if different from above, e.g. project name
If project related stand, indicate website
Contact person name
E-mail
Short introduction of your stand to be featured in ASPC2018 booklet
Equipment requirements (availability to be confirmed by the Support Team)